

Guidance for the Regional Reinvestment Initiative Implementation Plans

March 18, 2003

The Regional Reinvestment Initiatives in Central Virginia (Region IV), Eastern Virginia (Region V), and Western Virginia (Region I) are a tangible first step in the Commonwealth's longer-term efforts to restructure its public mental health, mental retardation, and substance abuse services system. Specific focused projects are being developed in each of these regions for implementation in FY 2004.

During the implementation planning phase, the CSB and state facility co-leaders for each Regional Initiative are asked to provide the following information to the Department:

- Status Reports of the Region's Progress, as requested by the Department; and
- Schedule of Regional Planning Meetings – Date, Time, and Meeting Location.

The co-leaders also are asked to provide a Regional Reinvestment Implementation Plan, comprised of the following information to the extent that it is available, to Charline Davidson via e-mail (cdavidson@dmhmrsas.state.va.us) by **Monday, April 21, 2003**.

Describe the region's Reinvestment Initiative project, including:

The target group(s) to be served by the project, including any special needs they might have (e.g., dual diagnoses);

Changes to state facility services (affected service, number of beds, annualized number of individuals receiving affected state facility service); and

Types and amounts of community services that would be developed or expanded to address identified community service needs of affected state facility patients, including

- Willing or potentially willing community services providers (public and private), specify, if known;
- Potential service locations;
- Potential service arrangements (POS, management by regional entity, individual CSB service provision);
- Service development transition issues, including up-front (bridge or transition) funding requirements.

Provide the projected number of individuals who would be served annually by each Reinvestment Initiative project and describe the approach or methodology the region used to make this projection.

Where this number is anticipated to be greater than the number of individuals currently served at the state facility, explain how this will be achieved (e.g., by reducing community hospital acute psychiatric lengths of stay or by diverting potential hospital admissions into a newly-established service).

Describe the region's approach for managing or overseeing each of the Region's Reinvestment Initiative projects, including:

Whether any new or existing regional entity will be used to manage or oversee the project (including community and state facility resources), and if so, the composition and responsibilities of such entity;

If no regional entity is planned, how the region will ensure regional ownership and oversight of the project (including community and state facility resources); and

The fiscal agent for each project, if necessary.

Describe the region's plans to address workforce issues, including transition or absorption of affected state facility employees, including:

Number and classification of affected state facility employees;

Number and types of affected state employees who the region believes will be:

- Absorbed by the state facility through attrition,
- Outstationed temporarily to which named community services (within 50 miles of the employee's home),
- Placed in comparable positions with which named CSBs or other community service providers,
- Transferred to which other named state facilities in close proximity (within 50 miles of the employee's home),
- Leaving state employment through voluntary retirement,
- Retiring early under the Workforce Transition Act (WTA), and
- Leaving state employment through layoff at DMHMRSAS facility;

Employee training needs, if applicable; and

Employee transition strategies with timeframes

Describe how the region has assured comprehensive stakeholder input to and involvement in the Region's Reinvestment Initiative implementation planning

Provide an implementation timeframe that identifies key dates and responsible entities, including:

How the Region plans to stage implementation of the project or projects;

Identification of amounts of bridge funding, if needed, and the uses of such funds;

The Region's projected timeframe for transferring funds in FY 2004 and FY 2005 from the state facility and what actions must occur for the state facility funds to be available for transfer.